

1. TENDER NOTICE

- 1.1 Electronic tenders (e-tenders) in two stage bidding are invited from reputed **Advertisement Agencies/ Firms/ Companies** who are having adequate resources, sound financial background and technical capability for empanelling as Advertisement Agencies for releasing advertisement & other publicity related works of the Cochin Port Authority (CoPA). The bids should be submitted in accordance with the Instructions to Tenders, General Conditions of Contract etc. as enumerated in the tender document.
- 1.2 Tender documents can be downloaded from the e-tendering portal www.tenderwizard.com/COPA or from CoPA website www.cochinport.gov.in or from Central Public Procurement Portal www.eprocure.gov.in/cppp/.
- 1.3 The bidders should have a valid digital signature certificate (Class-II or Class-III) issued by any of the valid Certifying Authorities to participate in the online tender.
- 1.4 The bids shall be uploaded in electronic form only through e-tender portal www.tenderwizard.com/COPA.
- 1.5 Cost of tender document Rs.2000+ GST 12% and Earnest Money Deposit (EMD) Rs.25,000/- are to be remitted in the form of DD issued by Nationalized / Scheduled banks, drawn in favour of FA & CAO, Cochin Port Authority, payable at Cochin as two separate DDs. NEFT payment should be made to SBI Account No.10601197375, IFSC CODE-SBIN0006367.
- 1.6 Two separate DDs/NEFT towards Cost of Tender Document and EMD (as mentioned in clause 1.5 above) shall be submitted to Cochin Port Authority before the scheduled date and time of opening of Stage 1 of the bid, failing which the bid will be rejected.
- 1.7 The bidders need to obtain one time User ID & Password for log-in to e- Tendering portal www.tenderwizard.com/COPA from the service provider KEONICS, by paying the required registration amount through online Payment using Credit/Debit Card/Net banking in favour of "KSEDCL, Bangalore". The details of e-tender facilitator is available through Telephone Nos. 080-40482000/ 097461185 29.
- 1.8 The tenders shall be submitted "online" strictly in accordance with the Instructions to Tenders and other Terms & Conditions given in the tender document.
- 1.9 The bidders shall submit scanned copy of all the required documents such as DD/ NEFT towards the cost of tender document and EMD; proof of experience, financial details, etc. in the e-tender portal www.tenderwizard.com/COPA.
- 1.10 All benefits applicable to MSME as per Public Procurement Order 2012 shall be applicable for this tender.

1.11 Time schedule for various activities in connection with this tender will be as follows:

1.11.1 Availability of Tender Document: www.cochinport.gov.in;
www.tenderwizard.com from 23.08.2022 to 15.09.2022

1.11.2 Opening of Stage 1 of the bid: 1500 hrs on 15.09.2022

1.11.3 Opening of Price Bid (Stage 2) of qualified Tenderers: Will be announced later

1.12 This Tender Notice shall form part of the Tender.

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Sd/-

Secretary

For and on behalf of the Board of Major Port
Cochin Port